

RESIDENTIAL FINISHING HEAT ACTIVATION FORM



(Note: No other gas fired equipment may be put into use before inspection by Enbridge)

This form applies only to finishing heat activations and not construction heat activations.

All installations must meet the requirements of the B149.1 Natural Gas and Propane Installation Code, TSSA Code Adoption Document, applicable TSSA Advisories & Guidelines, and the manufacturer's certified installation instructions. House must be drywalled, primed & cleaned. It is expected that the homebuilder will conduct a cleaning of the duct system at the conclusion of the finishing heat process and prior to inspection. The numbered items on the list below are intended as checklist points and do not limit the items to be covered during an inspection. Failure to complete and maintain the steps outlined in this form, (checklist points) will result in the interruption of gas service.

This form must be filled out prior to activating a furnace for finishing heat and must be kept on site for reference at all times.

Address:		Date:
Municipality:	Lot No./Block No.:	
Builder Name:	Confirmed All Interior Drywall is Primed (Initials):	
Builder Representative Name (print):	Confirmed House is Cleaned* (Initials):	
Builder Representative Signature:	*See No. 3 Below	
Heating Contractor:	TSSA Contractor – Registration No.:	
Gas Technician Name (print):	Technician – Certificate No.:	
Gas Technician Signature:		

Builder/Constructor to verify and check off each item:

- | | | |
|----|---|--------------------------|
| 1 | Confirm interior drywall installation is complete and primed | <input type="checkbox"/> |
| 2 | Confirm return air & vent openings were covered during installation and construction to minimize penetration of dust prior to use for finishing heat | <input type="checkbox"/> |
| 3* | Confirm house has been cleaned of all debris and drywall dust | <input type="checkbox"/> |
| 4 | New filter will be installed as per manufacturer instructions prior to premises Initial Installation Inspection by Enbridge | <input type="checkbox"/> |
| 5 | Arrangements have been/will be made with the heating contractor for post use verification of set up and proper operation | <input type="checkbox"/> |
| 6 | Enbridge is called for inspection after use for finishing heat is complete, before any other gas fired equipment is put into use, and prior to occupancy. | <input type="checkbox"/> |

Heating Contractor to verify and check off each item (When contractor is activating furnace for finishing heat):

- | | | |
|----|--|--------------------------|
| 7 | Furnace has been installed to the most stringent requirements of the manufacturer's certified installation instructions, the currently applicable CSA B149.1 Natural Gas and Propane Installation Code and the TSSA Code adoption document | <input type="checkbox"/> |
| 8 | Furnace has not been previously activated | <input type="checkbox"/> |
| 9 | All interior drywall has been installed, taped, sanded, and first coat of primer has been applied | <input type="checkbox"/> |
| 10 | New minimum MERV 11 filter has been installed | <input type="checkbox"/> |
| 11 | House has been cleaned of all debris and drywall dust | <input type="checkbox"/> |
| 12 | Furnace has been set up to operate safely in accordance with the manufacturer's certified installation instructions | <input type="checkbox"/> |

Important:

- Only Enbridge or its authorized contractor is permitted to initially activate the natural gas service and meter set.
- A Licensed and Qualified Gas Contractor (i.e. G1, G2) may disconnect a portable construction heater, tie in the permanent piping, and activate the furnace for "finishing heat" in accordance with this form and all applicable codes. A new appointment with Enbridge for "finishing heat" activation is not required, provided the meter set was previously activated by Enbridge for the portable construction heater.
- Enbridge will not perform final setup/commissioning of the furnace and ductwork system under any circumstances. Final setup/commissioning of the system is the responsibility of the builder's heating contractor.

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Top section contains the service address and all contact information for both the builder and HVAC – must always be completed

Builder/Constructor section covers all builder responsibilities prior to finishing heat activation – must always be completed

Heating Contractor section only to be completed when switching from a portable construction heater to a furnace used for Finishing Heat. If Enbridge is activating the gas meter and furnace for Finishing Heat, this section does not need to be completed.